

ILLINOIS ASSOCIATION OF DECA

CONDUCT, DRESS CODE & EMERGENCY INFORMATION FOR ALL DECA ACTIVITIES

Attendance at any DECA sponsored conference or activity is a privilege. The following conduct policies will apply to all students. This form must be signed by each student at the beginning of each school year for all DECA related activities and conferences including but not limited to: FLC, CRLC, and ILCDC.

Students shall abide by the rules and practices of DECA at all times, to and from the designated point of origin of the activity. Students shall respect and abide by the authority vested in the DECA organization. Determination of penalties for violations will be at the discretion of the Illinois Co-Executive Directors. Additional penalties may be imposed by the local school district.

The following shall be regarded as violations of the DECA Conduct Code:

Should a conduct code violation occur for items below, regardless of when exposed, the violating student(s) may be sent home and may not be eligible to attend any other state, regional or national conference during that school year. Determination of penalties for violations will be at the discretion of the Illinois Co-Executive Directors, or the Advisor.

Alcohol, Drugs and Tobacco:

- A student shall not possess, use, transmit, be under the influence of, or show evidence of having used an alcoholic beverage, other drugs, substances or tobacco products including vaping capable of, intended, or presumed to be capable of altering a student's mood, perception, behavior or judgment.
- Properly used over-the-counter pain relievers and medications prescribed by a physician for an individual student must be on record with the advisor.
- All local and state laws concerning the above will be honored.

Willful Companionship:

- Being in the willful companionship of someone who violates any portion of the conduct code, or failing to report any direct knowledge (other than hearsay) of the conduct code violations.

Personal Conduct:

- Participating in social activities other than those with conference participants.
- Conducting acts and/or possession of weapons capable of causing bodily harm or fear of life, defacing or stealing any public or private property (for which financial responsibility will rest solely with offending individuals, their parents or their chapter).
- Other serious violations of personal conduct regulations.
- Violating the conduct code of the school that the student represents.
- Failing to keep adult Advisors informed of activities and whereabouts at all times.
- Having a member of the opposite sex in a room if no adult chaperone is present and the room door is not visibly open wider than a body width.
- Behavior unbecoming of a student, including any type of gambling.

Abusive Behavior and Lewd Conduct:

- A student shall not engage in any lewd, indecent, sexual or obscene act or expression.
- A student shall not engage in verbal, physical or sexual harassment, hazing, or name-calling.
- The use of slurs against any person on the basis of race, color, creed, national origin, ancestry, religion, age, gender, sexual orientation, or disability is prohibited.

Curfew:

- Failing to be in your assigned hotel room from the curfew time designated in the conference program until 6 a.m.
- Causing any noise or other disturbance audible by anyone in the hallway after designated curfew time.
- Causing any other unnecessary disturbance or participating in any other inappropriate activity after the designated curfew time.

Conference Conduct:

- Failing to wear the supplied conference ID badge, in a proper manner, at all times from arrival at the conference until departure at the end of the conference.
- Leaving sessions prior to their conclusion (except in the case of emergency).
- Failing to attend all general sessions and assigned activities (including workshops, committee meetings, etc.) for which a student is registered (unless engaged in a specific assignment taking place at the same time).

Hotel Conduct:

- Failing to meet the professional standards of housing facilities.
- Accruing incidental room charges (i.e., phone calls, room service, pay-per-view movies, etc.) without settling the account prior to check-out.
- Throwing objects out the window or into the hallway.
- Moving hotel furniture from rooms (e.g., onto the balcony).
- Failing to follow hotel rules and regulations.
- Inappropriate noise or verbal abuse.
- Not demonstrating respect for hotel guests not participating with the DECA activity.

Private Transportation:

- No riding in a private automobile during a conference, unless accompanied by an authorized Advisor (students are to be housed at the designated conference location).
- A chapter Advisor may allow a student, in a special circumstance, to ride in a private automobile to an activity or conference with the written permission of the parent or guardian. Once a student has arrived at the conference site, s/he shall not be in a private automobile again until leaving the site at the end of the activity or conference.

DRESS CODE FOR EVERYONE ATTENDING DECA SPONSORED ACTIVITIES

The following guidelines have been developed to clarify the dress code used at all DECA activities or conferences (regardless of locations).

ACCEPTABLE BUSINESS ATTIRE

(Opening/ Closing Sessions, Banquet, Testing, Interviews, Exhibits, and Workshops)

Males:

- Dress slacks, collared dress shirt with a tie, dress shoes and socks.
- Wearing a sweater and/or sport coat with a tie, suit or DECA blazer is optional but helps in making a good impression.
- Shirts are to be tucked into pants.

Females:

- A dress, dress slacks (including gauchos & capris), skirt, blazer, dress blouse or collared shirt, and dress shoes.
- A dress suit or a DECA blazer is appropriate but not required.
- All skirts and dresses must be at or below the knee.

ACCEPTABLE BUSINESS CASUAL ATTIRE

Males:

- Dress slacks, collared shirt, dress shoes and socks
- Shirts are to be tucked into pants

Females:

- A dress, dress slacks (including gauchos & capris), skirt, blazer, dress blouse or collared shirt, and dress shoes
- All skirts and dresses must be at or below the knee

UNACCEPTABLE DURING DECA OFFICIAL SESSIONS

- Athletic shoes, flip-flop sandals, hiking and work boots
- Tops revealing a bare midriff
- Skin-tight or revealing clothing
- Swimwear
- Clothing with printing that is suggestive, obscene or promotes illegal substances, including alcohol and gang related affiliation
- Leggings and leather
- No adult related graphics

ACCEPTABLE CASUAL ATTIRE (At any time during the activity or conference while on-site (including hotels), you must be in appropriate casual or business attire)

Males

- Slacks, walking shorts, jeans, Crocs, sport shirts, polos, athletic shoes, DECA T-shirts and sweatshirts
- All clothing must be in good repair and proper size

Females

- Slacks, skirts (at or below the knee), leggings, blouses, sport shirts, walking shorts, jeans, Crocs, athletic shoes, DECA T-shirts and sweatshirts
- All clothing must be in good repair and proper size

SIMPLIFYING THE UNDERSTANDING OF THE DRESS CODE

Fall Leadership Conference (FLC)

- **Males** – Business Casual
- **Females** – Business Casual

Illinois DECA Career Development Conference (IL CDC/State)

Testing Sessions (Thursday and/or Friday)

- **Males** – Business Attire
- **Females** – Business Attire

Opening Session (Thursday)

- **Males** – Business Attire
- **Females** – Business Attire

Role Play and Written Event Competition (Friday)

- **Males** – Business Attire
- **Females** – Business Attire

Banquet (Friday)

- **Males** – Business Attire
- **Females** – Business Attire

Exhibits (Thursday/Friday)

- **Males** – Business Attire or Business Casual
- **Females** – Business Attire or Business Casual

Friday Evening (After Banquet)

- **Males** – Casual Attire
- **Females** – Casual Attire

Mini-Awards and Grand Awards (Saturday)

- **Males** – Business Attire
- **Females** – Business Attire

SPECIAL NEEDS

Illinois DECA recognizes that a member may have special needs that require accommodation. Please inform Illinois DECA so that appropriate measures may be taken to accommodate the individual.

INTERNET PHOTOGRAPHS

When your student attends any DECA conference / activity pictures are taken and your son/daughter's picture may appear on the Illinois DECA web site, either as an individual or in a group photo. Pictures of all state event winners are posted on the web site in recognition of their achievement.

EMERGENCY INFORMATION

(Name of Parent / Guardian) (Student's Name)
_____, _____, _____
(Complete Address) (City) (Zip Code)

I _____, hereby authorize any necessary medical treatment required by my son/daughter listed above when absent from home while participating in any DECA related activity. Parent's work # (____)_____ Parent's cell phone # (____)_____ Family Physician's Name: _____ Phone # (____)_____

Please list below any medical condition(s), allergies and all medication(s) for your son / daughter.

Insurance Company _____ **Policy #** _____

We have read and agree to abide by the Illinois DECA Conduct Code. Should a conduct code violation occur, we understand that law enforcement personnel and/or security may be called to assist, and that the Illinois Co-Executive Director(s) will decide if your student is to be sent home at their own expense. We are aware of the consequence(s) that will result from violation(s) of any of the stated guidelines.

STUDENT

Print Name Signature Date

PARENT / GUARDIAN

Print Name Signature Date

CHAPTER ADVISOR

Print Name Signature Date

SCHOOL OFFICIAL

Print Name Signature Date